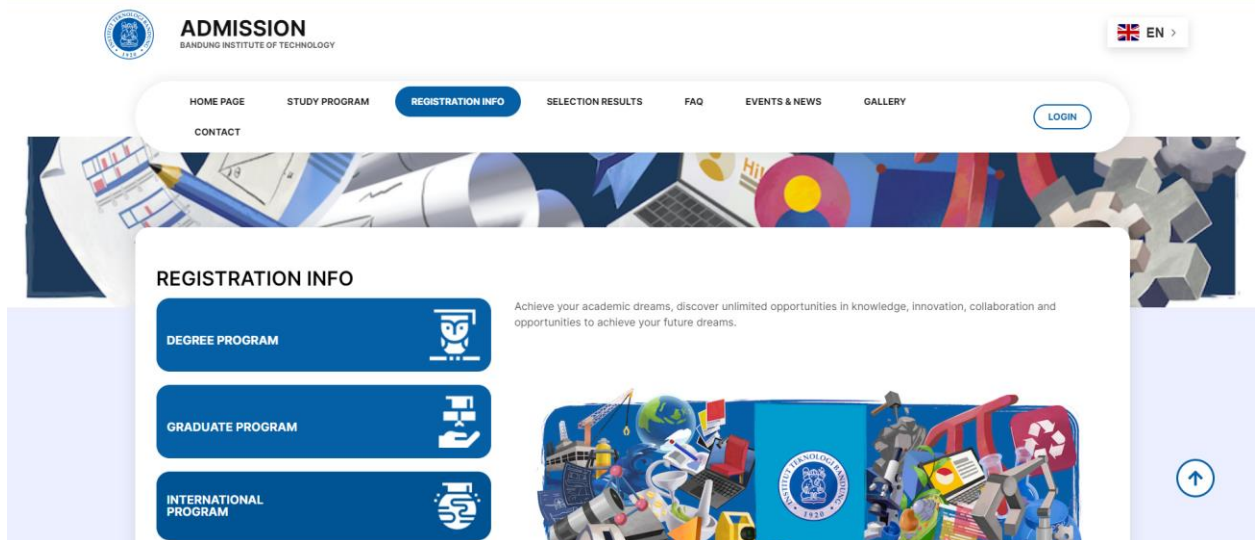
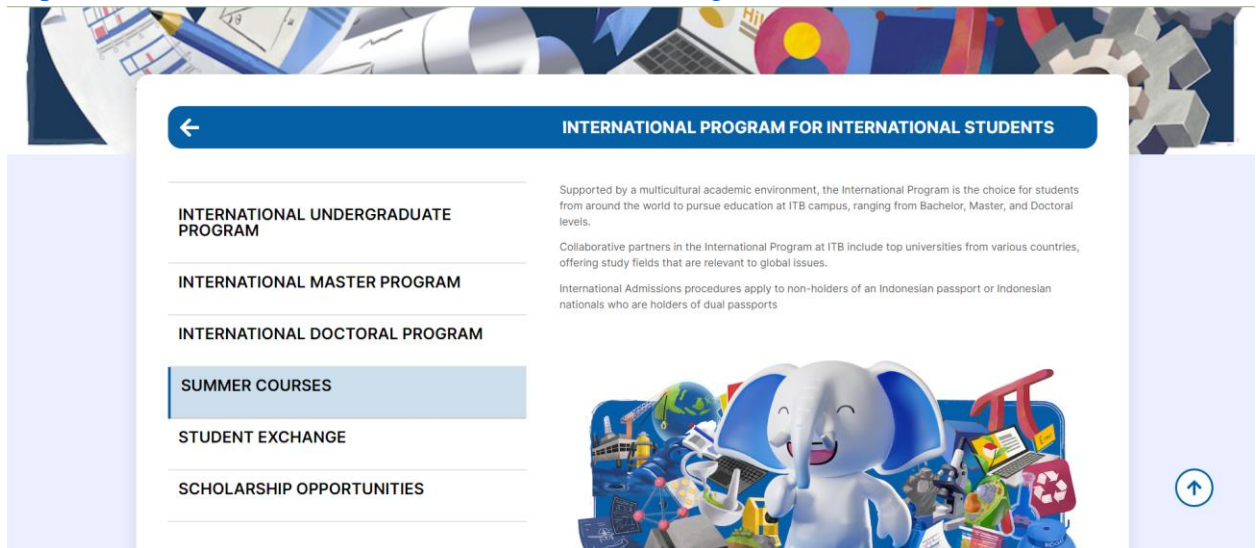


Steps to Register for the International Virtual Course

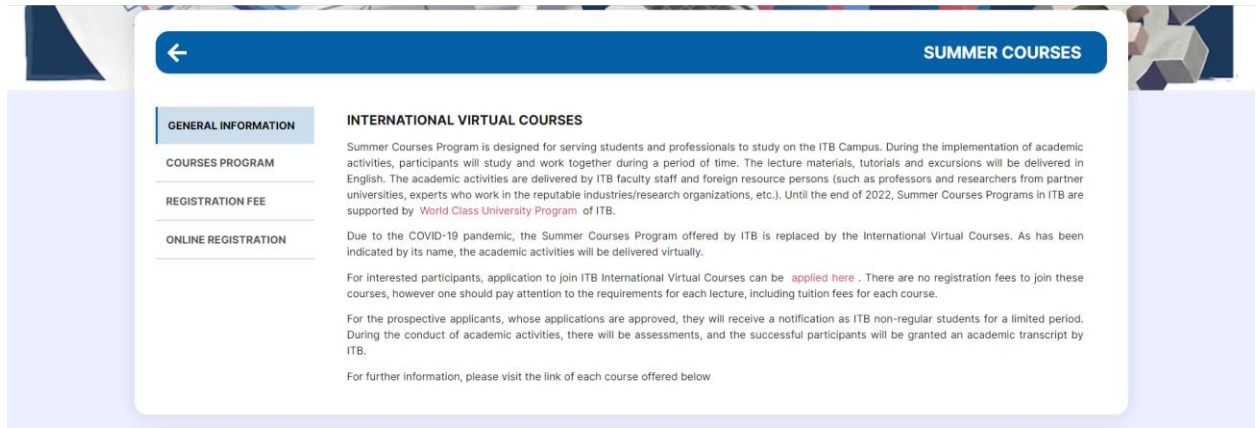
1. Open the website <https://admission.itb.ac.id/info/> as shown in the screenshot below, then select "Non-Regular Program".



2. Choose the "Summer Courses" option, which will redirect you to <https://admission.itb.ac.id/info/summer-courses-non-regular/>.



3. On that page, select the "Online Registration" menu
4. Click on "Online registration". This option will redirect you to <https://admission.itb.ac.id/registration/nonreguler>.



5. On the appearing page, select the "International Virtual Courses" option (the top choice on the left), to go to the IVC account registration link.

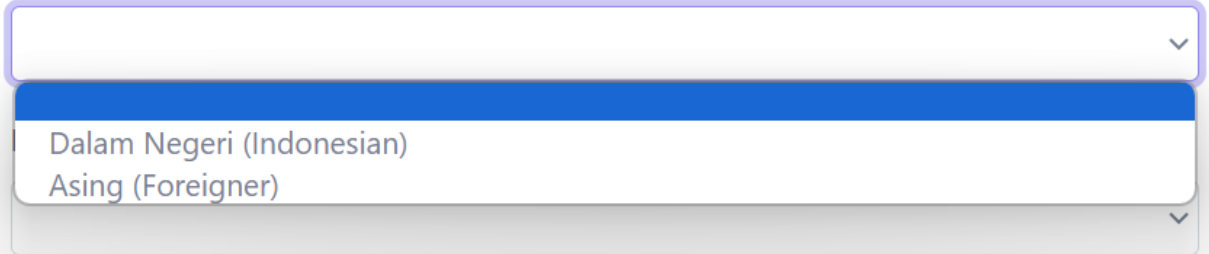
Admission for Non Regular Student of ITB

6. In the form that appears, enter your full name, email, country of origin, and registration period. Make sure the registered email is an active one.

International Virtual Course - Sign Up

7. For the "Country of origin" option, choose the appropriate one.

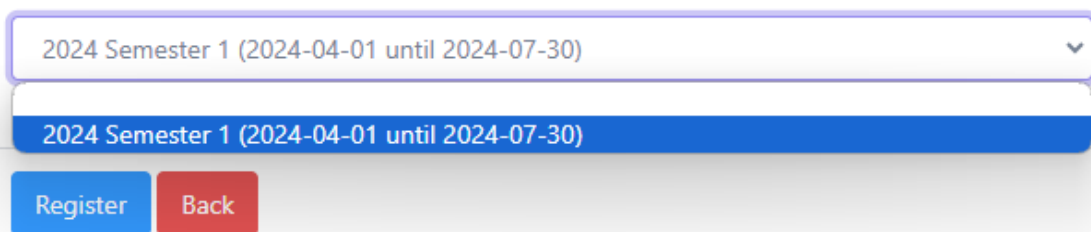
Country of origin



A dropdown menu with a white background and a blue border. The selected option is "Dalam Negeri (Indonesian)". Below it, "Asing (Foreigner)" is visible. A small downward arrow is in the top right corner.

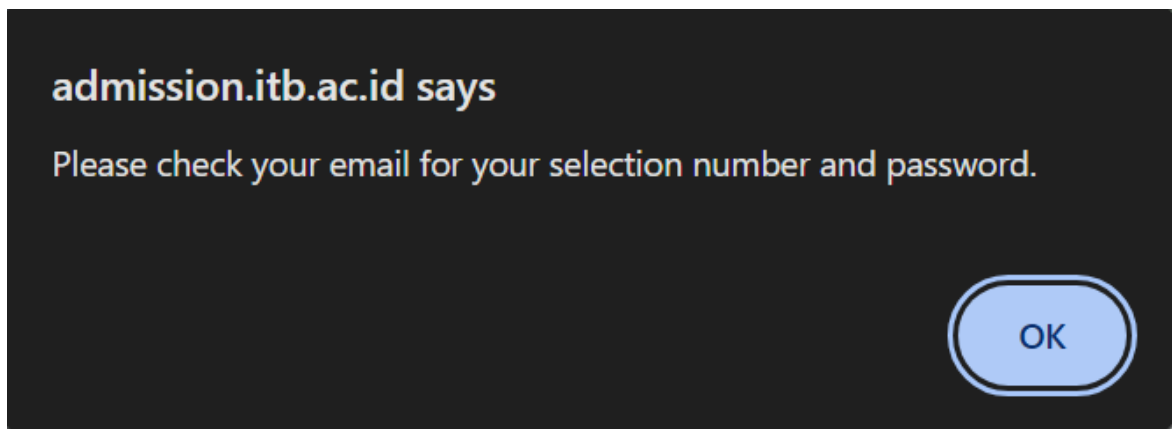
8. For the "Registration period" option, select "2024 Semester 1 (2024-04-01 until 2024-07-30)"

Registration Period



A dropdown menu with a white background and a blue border. The selected option is "2024 Semester 1 (2024-04-01 until 2024-07-30)". Below it, another identical option is visible. A small downward arrow is in the top right corner. Below the dropdown are two buttons: "Register" (blue) and "Back" (red).

9. Once all required information is filled out, click "Register" at the end of the form. Registration number and password information will be sent by Admission ITB to your email.



10. Click OK on the notification that appears to proceed to the Admission ITB login section.
11. After receiving the registration number and password from the Admission ITB email, log in using that registration number and password at <https://admission.itb.ac.id/registration/nonreguler>.

admission.itb.ac.id/registration/nonregular

Web Penerimaan Mahasiswa ITB Layanan Tiket

Admission for Non Regular Student of ITB

Please read carefully before register

- Participant must have a valid email address to register for the ITB Student Admission account
- Your selection number and password will be sent to your email address
- Notification about the selection process will be sent to your email address
- One email address can only be used once per registration period
- To create your admission account, **please choose one of the following programs**

International Virtual Courses

AUN-ITB Summer Camp

Non Regular Non Gelar

LOGIN

Selection Number
24401243

Password
.....

Captcha
925

Login

12. Be sure to fill in the Captcha that appears.

13. A "Type of Registrant" page will appear. Please choose the appropriate registration type.

- For ITB students, please select "ITB Student" and enter your NIM in the slot that appears.
- For non-ITB students, please select "Student from Other Universities (non-ITB Student)". For other prospective participants such as researchers/lecturers from other institutions/universities, please select "Professionals/Academic Client of ITB".

Type of Registrant

Selection Number *

24401316

Full Name

Vanda Sekar Annisa

Type of Registrant *

ITB Student

Student from Other Universities (non ITB Student)

Professionals / Academic Client of ITB

Penerimaan Mahasiswa Baru © 2024 Direktorat Pendidikan ITB

Type of Registrant *

ITB Student

Student ID Number

Type of Registrant

Selection Number *

24401316

Full Name

Vanda Sekar Annisa

Type of Registrant *

ITB Student

Student ID Number

10320047

Save

14. After filling in all the data, click "Save" at the bottom of the form.

15. Several sections containing various data required for registration will appear, as shown in the screenshot below.

Data Entry

Basic Data

Selection Number
24401316

Name
Vanda Sekar Annisa

Email
vanda.sekar77@gmail.com

Data Entry

Personal Data

Prepare documents as requested to fill in this form. Make sure you fill in the form with the correct answers.

Last update: 2024-06-28 23:57:28

Address

Prepare documents as requested to fill in this form. Make sure you fill in the form with the correct answers.

Last update: 2024-06-28 23:57:28

Current/Latest Education

Prepare documents as requested to fill in this form. Make sure you fill in the form with the correct answers.

Last update: 2024-06-28 23:57:28

Required Documents

Prepare documents as requested to fill in this form. Make sure you fill in the form with the correct answers.

Choose your courses/program

14. Please fill out each section according to your personal data. The data required in all sections are as follows:

Personal Data

- Registration number (autofilled)
- Full name (autofilled)
- Gender
- Date of birth (format dd/mm/yyyy)
- City of birth
- Place of birth
- Nationality
- Phone number
- Identification number (NIK/Family Registration Number for Indonesian Citizens, Passport Number for Foreigners)
- Address (permanent address according to ID/KK/other identification cards)
- Postal code
- City
- Country
- Phone number (can be filled with "-" if not available)
- Fax number (can be filled with "-" if not available)

Current/Latest Education

- Degree
 - Undergraduate for those pursuing/completed a bachelor's degree.
 - Master for those pursuing/completed a master's degree.
 - Doctoral for those pursuing/completed a doctoral degree.
- University (in choice form)
- Name of university
- Study program
- Student identification number
- Date of enrollment
- Date of graduation/Expected Date of Graduation

Required Documents (will be used for Selection Process)

Document Upload

Please read carefully before upload your document:

- Please select the documents type before uploading
- Maximum size of each file is 2MB
- Multiple pages of each type of document should be merge into single PDF file before uploaded
- After successfully uploaded, your document(s) will appear in the Document List

Selection Number *

Name *

Document Type

No file chosen

List of Uploaded Documents

Document Type	Upload Time	Status
Identity Page of Passport		
Proof of Health Insurance		
Recent Photograph (passport size)		
Student ID Card/Personal ID Card/Employment ID Card *		
Statement of Purpose *		
Motivation Letter * <i>Your motivation letter have to include all of the program that you choose</i>		
Latest Academic Transcript		

Required Documents

Several documents in PDF format with a maximum size of 2 MB will be needed:

- If a document has more than one page, please combine all pages into one PDF file (so each document is represented by one PDF file). If a PDF file exceeds 2 MB, please compress it first so the system can process it.
- To upload a file, click "Choose file" then select the file you want to upload, then choose the appropriate "Document type". File uploads can only be done one at a time. After uploading each file, make sure to save by clicking "Save".

The documents required are:

- **Identity page of passport:** For foreign students registering with a passport number.
- **Proof of health insurance:** Can be ASKES/BPJS/other health insurance.
- **Recent photograph:** A recent passport photo, the photo should clearly show the face. No specific rules for the photo background.
- **Student ID Card/Personal ID Card/Employment ID Card:** A scan of the Student ID Card (KTM), Identity Card (KTP), Employee Card, or other identification cards.
- **Statement of purpose:** Statement of purpose for joining this IVC.
- **Motivation letter:** Motivation to join this IVC.
- **Latest Academic Transcript:** The latest academic transcript.

Choose Your Courses/Program

On this section, several courses currently held at ITB will be displayed. To join this IVC, please select "IVC24-116 The Next Generation Surveys for Multimessenger Astronomy". To choose this course, click "info" on the right side of the table.

Clicking "info" will display a description of this IVC. Please select "Apply" in the Registration section, as shown in the screenshot below.

List of Courses

You can choose up to 3 Courses Activity.

Program
(click info to choose the program)

No.	Code	Courses Activity	Faculty	Study Program	Person in Charge	Courses Schedule	Registration Schedule	Registration Status
1	IVC24-116	The Next Generation Surveys for Multimessenger Astronomy	FMIPA	Astronomy	Fargiza Abdan Malikul Mulki	2024-08-26 until 2024-09-26	2024-06-20 until 2024-08-10	open for registration info
2	IVC24-110	Developments and Applications of Catalysts for Greener Chemical Processes	FMIPA	Chemistry	Mia Ledyastuti	2024-08-05 until 2024-08-16	2024-06-24 until 2024-07-24	open for registration info
3	IVC24-111	Fundamentals and Technology of Advanced Materials	FMIPA	Physics	Prof. Dr. Fatimah Arofiati Noor	2024-08-05 until 2024-08-16	2024-06-01 until 2024-07-29	open for registration info

IVC24-116 The Next Generation Surveys for Multimessenger Astronomy

The Next Generation Surveys for Multimessenger Astronomy

Courses Activity	
Faculty	FMIPA
Study Program	Astronomy
Course	AS4021 Kapita Selekt Astrofisika
Academic Partners	Technical University of Munich Max Planck Institute for Astrophysics National Astronomical Observatory of Japan Ghent University Waseda University LIGO India
ITB Lectures	
Foreign Lectures	Anupreeta More Masayuki Tanaka Knud Jahnke Kohei Ichikawa Itsna K. Fitriana Irham T. Andika
Courses Fee	Rp. 0
Registration Schedule	2024-06-20 until 2024-08-10
Courses Schedule	2024-08-26 until 2024-09-26
Person in Charge	Fargiza Abdan Malikul Mulki
PIC Email	fargiza@office.itb.ac.id

Registration

Please read the detailed information about courses activity carefully

To continuing your registration process, please click the **Apply** button

[Apply](#) [Back](#)

IVC24-116 The Next Generation Surveys for Multimessenger Astronomy

The Next Generation Surveys for Multimessenger Astronomy

Courses Activity	
Faculty	FMIPA
Study Program	Astronomy
Course	AS4021 Kapita Selekt Astrofisika
Academic Partners	Technical University of Munich Max Planck Institute for Astrophysics National Astronomical Observatory of Japan Ghent University Waseda University LIGO India

Registration Status

Register Date	: 2024-06-12 15:04:19
Selection Result	: on process
Letter of Acceptance	: <i>Letter of Acceptance have not been announced</i>

[Back](#)

Data Finalization

After all data is filled out, please finalize the data in the "Data finalization" section, and make the payment in the "Registration fee payment" section. You are now officially registered as a prospective IVC participant.

In the data finalization section, there is a review of all the data and documents uploaded to the system. If the data and documents are confirmed to be correct, please check the Statement section, then click Finalization.

Next, select "Create payment" as shown below.

The screenshot shows a web browser window with the URL `admission.itb.ac.id/registration/nonreguler/finalisasi`. The page title is "Data Finalization". It contains a table of uploaded documents:

Document Name	Upload Date	Action
Student ID Card/Personal ID Card/Employment ID Card *	2024-06-25 20:08:13	view
Statement of Purpose *	2024-06-25 20:07:49	view
Motivation Letter *	2024-06-25 20:08:41	view
Latest Academic Transcript		

Below the table is a "Statement" section with a checkbox: I agree that all the filled data are correct and all uploaded documents are in accordance with the original ones and will not change any data or registration documents after finalizing the application form. At the bottom of this section are two buttons: "Finalization" (blue) and "Back" (red).

Selanjutnya, pilih "Create payment" seperti pada tampilan di bawah.

The screenshot shows a web browser window with the URL `admission.itb.ac.id/registration/nonreguler/finalisasi`. The page title is "Registration Fee Payment". It contains a white box with two buttons: "Create Payment" (blue) and "Back" (red).