Steps to Register for the International Virtual Course

1. Open the website <u>https://admission.itb.ac.id/info/</u> as shown in the screenshot below, then select "Non-Regular Program".



2. Choose the "Summer Courses" option, which will redirect you to https://admission.itb.ac.id/info/summer-courses-non-regular/.

H	¢	INTERNATIONAL PROGRAM FOR INTERNATIONAL STUDENTS
	INTERNATIONAL UNDERGRADUATE PROGRAM	Supported by a multicultural academic environment, the International Program is the choice for students from around the world to pursue education at ITB campus, ranging from Bachelor, Master, and Doctoral levels. Collaborative partners in the International Program at ITB include top universities from various countries,
	INTERNATIONAL MASTER PROGRAM	 offering study fields that are relevant to global issues. International Admissions procedures apply to non-holders of an Indonesian passport or Indonesian nationals who are holders of dual passports
	INTERNATIONAL DOCTORAL PROGRAM	
	SUMMER COURSES	
	STUDENT EXCHANGE	
	SCHOLARSHIP OPPORTUNITIES	

- 3. On that page, select the "Online Registration" menu
- 4. Click on "Online registration". This option will redirect you to <u>https://admission.itb.ac.id/registration/nonreguler</u>.

÷	SUMMER COURSES
GENERAL INFORMATION	INTERNATIONAL VIRTUAL COURSES
COURSES PROGRAM	Summer Courses Program is designed for serving students and professionals to study on the ITB Campus. During the implementation of academic activities, participants will study and work together during a period of time. The lecture materials, turchails and excursions will be delivered in Enalish. The academic activities are delivered by ITB faculty staff and foreign resource persons (such as professors and researchers from partner start).
REGISTRATION FEE	universities, experts who work in the reputable industries/research organizations, etc.). Until the end of 2022, Summer Courses Programs in ITB are supported by World Class University Program of ITB.
ONLINE REGISTRATION	Due to the COVID-19 pandemic, the Summer Courses Program offered by ITB is replaced by the International Virtual Courses. As has been indicated by its name, the academic activities will be delivered virtually.
	For interested participants, application to join ITB International Virtual Courses can be applied here. There are no registration fees to join these courses, however one should pay attention to the requirements for each lecture, including tuition fees for each course.
	For the prospective applicants, whose applications are approved, they will receive a notification as ITB non-regular students for a limited period. During the conduct of academic activities, there will be assessments, and the successful participants will be granted an academic transcript by ITB.
	For further information, please visit the link of each course offered below

5. On the appearing page, select the "International Virtual Courses" option (the top choice on the left), to go to the IVC account registration link.

Admission for Non Regular Student of ITB

ease read carefully before register	LOGIN
 Participant must have a valid email address to register for the ITB Student Admission account 	Selection Number
2. Your selection number and password will be sent to your email address	Password
3. Notification about the selection process will be sent to your email address	
4. One email address can only be used once per registration period	Captcha
5. To create your admission account, please choose one of the following programs	1915
International Virtual Courses	
AUN-ITB Summer Camp	Login

6. In the form that appears, enter your full name, email, country of origin, and registration period. Make sure the registered email is an active one.

International Virtual Course	- Sign Up	
	Account	
	Participant Full Name	
	Name as mentioned in your National Identity Card (KTP/KK/Passport)	
	Email	
	Please use your personal email.	
	Country of origin	
	Registration Period	
	~	

7. For the "Country of origin" option, choose the appropriate one.

Country of origin



 For the "Registration period" option, select "2024 Semester 1 (2024-04-01 until 2024-07-30)"



9. Once all required information is filled out, click "Register" at the end of the form. Registration number and password information will be sent by Admission ITB to your email.



- 10. Click OK on the notification that appears to proceed to the Admission ITB login section.
- 11. After receiving the registration number and password from the Admission ITB email, log in using that registration number and password at https://admission.itb.ac.id/registration/nonreguler.

← → C ⋒ admission.itb.ac.id/registration/nonreguler	
🚓 Eduneg 💯 absen ႃ 6 🔺 19 🛕 Acads Kugel 🛕 Bank Acads 🥱 Massive Stars at Lo 🚍 rangk	kum \Xi draft 🔢 MESA 📷 mesaweb 📷 crosschecking MESA 👋 25 🍐 kugel 🍐 Keanggotaan 🛛 »
Web Penerimaan Mahasiswa ITB Layanan Tiket	
Admission for Non Regular Student of ITB	
Please read carefully before register	LOGIN
1. Participant must have a valid email address to register for the ITB Student Admission account	Selection Number 24401243
2. Your selection number and password will be sent to your email address	Password
3. Notification about the selection process will be sent to your email address	
4. One email address can only be used once per registration period	Captcha
5. To create your admission account, please choose one of the following programs	
International Virtual Courses	925
AUN-ITB Summer Camp	
Non Reguler Non Gelar	Login

- 12. Be sure to fill in the Captcha that appears.
- 13. A "Type of Registrant" page will appear. Please choose the appropriate registration type.
 - a. For ITB students, please select "ITB Student" and enter your NIM in the slot that appears.
 - b. For non-ITB students, please select "Student from Other Universities (non-ITB Student)". For other prospective participants such as researchers/lecturers from other institutions/universities, please select "Professionals/Academic Client of ITB".

Type of Registrant	
--------------------	--

	Selection Number *	
	24401316	
	Full Name	
	Vanda Sekar Annisa	
	Type of Registrant *	
	×	
	ITP Student	
	Student from Other Universities (non ITB Student)	
	Professionals / Academic Client of ITB	
nerimaan Mahasiswa Baru © 2024 Direktorat Pendidil	kan ITB	

Type of Registrant *

ITD	Ctudant	
	Student	

Student ID Number

Typ	e	of	Reg	gist	ran	t

Selection Number * 24401316	
Full Name Vanda Sekar Annisa	
Type of Registrant * ITB Student	
Student ID Number 10320047	
Save	

- 14. After filling in all the data, click "Save" at the bottom of the form.
- 15. Several sections containing various data required for registration will appear, as shown in the screenshot below.

Data chiry	
Basic Data	Data bity
	Personal Data
Selection Number 24401316	Prepare documents as requested to fil in this form. Make sure you fil in the form with the correct answers.
Name Vanda Sekar Annisa	Last update : 2024-36-36 235728
Email vanda.sekar272@gmail.com	
	Address
	Prepare documents as requested to fill in this form. Make sure you fill in the form with the correct answers.
	Last update: 2024-06-39 235728
	Current/Latest Education
	Prepare documents as requested to fill in this form. Make sure you fill in the form with the correct answers
	Last update: 2024-06-38 235728
	Required Documents
	Prepare documents as requested to fill in this form. Make sure you fill in the form with the correct answers.
	Choose your courses/program

14. Please fill out each section according to your personal data. The data required in all sections are as follows:

Personal Data

- Registration number (autofilled)
- Full name (autofilled)
- Gender
- Date of birth (format dd/mm/yyyy)
- City of birth
- Place of birth
- Nationality
- Phone number
- Identification number (NIK/Family Registration Number for Indonesian Citizens, Passport Number for Foreigners)
- Address (permanent address according to ID/KK/other identification cards)
- Postal code
- City
- Country
- Phone number (can be filled with "-" if not available)
- Fax number (can be filled with "-" if not available)

Current/Latest Education

- Degree
 - Undergraduate for those pursuing/completed a bachelor's degree.
 - Master for those pursuing/completed a master's degree.
 - Doctoral for those pursuing/completed a doctoral degree.
- University (in choice form)
- Name of university
- Study program
- Student identification number
- Date of enrollment
- Date of graduation/Expected Date of Graduation

ocument Upload			
lease read carefully before upload your document:			
Please select the documents type before uploading			
Maximum size of each file is 2MB			
• Mulitiple pages of each type of document should be merge into single PDF file before uploaded			
After successfully uploaded, your document(s) will appear in the Document List			
election Number *	Name *		
24401243	Alin Hafizhah Adira		
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Choose File No file chosen Save Back ist of Uploaded Documents Document Type		Upload Time	Status
Choose File No file chosen Save Back Sat of Uploaded Documents Document Type Identity Page of Passport		Upload Time	Status
Choose File No file chosen Save Back Save Back St of Uploaded Documents Document Type Identity Page of Passport Proof of Health Insurance		Upload Time	Status
Choose File No file chosen Save Back Save Back St of Uploaded Documents Document Type Identity Page of Passport Proof of Health Insurance Recent Photograph (passport size)		Upload Time	Status
Choose File No file chosen Save Back st of Uploaded Documents Document Type Identity Page of Passport Proof of Health Insurance Recent Photograph (passport size) Student ID Card/Personal ID Card/Employment ID Card *		Upload Time	Status
Choose File No file chosen Save Back Save Back St of Uploaded Documents Document Type Identity Page of Passport Identity Page of Passport Proof of Health Insurance Recent Photograph (passport size) Student ID Card/Personal ID Card/Employment ID Card * Statement of Purpose *		Upload Time	Status

Required Documents

Several documents in PDF format with a maximum size of 2 MB will be needed:

- If a document has more than one page, please combine all pages into one PDF file (so each document is represented by one PDF file). If a PDF file exceeds 2 MB, please compress it first so the system can process it.
- To upload a file, click "Choose file" then select the file you want to upload, then choose the appropriate "Document type". File uploads can only be done one at a time. After uploading each file, make sure to save by clicking "Save".

The documents required are:

- **Identity page of passport**: For foreign students registering with a passport number.
- **Proof of health insurance**: Can be ASKES/BPJS/other health insurance.
- **Recent photograph**: A recent passport photo, the photo should clearly show the face. No specific rules for the photo background.
- Student ID Card/Personal ID Card/Employment ID Card: A scan of the Student ID Card (KTM), Identity Card (KTP), Employee Card, or other identification cards.
- Statement of purpose: Statement of purpose for joining this IVC.
- Motivation letter: Motivation to join this IVC.
- Latest Academic Transcript: The latest academic transcript.

Choose Your Courses/Program

On this section, several courses currently held at ITB will be displayed. To join this IVC, please select "IVC24-116 The Next Generation Surveys for Multimessenger Astronomy". To choose this course, click "info" on the right side of the table.

Clicking "info" will display a description of this IVC. Please select "Apply" in the Registration section, as shown in the screenshot below.

st of	Cour	ses							
				You can choose up	to 3 Courses Activi	ty.			
Progra	m to choose the	e program)							
No.	Code	Courses Activity	Faculty	Study Program	Person in Charge	Courses Schedule	Registration Schedule	Registration Status	
1	IVC24- 116	The Next Generation Surveys for Multimessenger Astronomy	FMIPA	Astronomy	Fargiza Abdan Malikul Mulki	2024-08- 26 until 2024-09- 26	2024-06-20 until 2024- 08-10	open for registration	info
2	IVC24- 110	Developments and Applications of Catalysts for Greener Chemical Processes	FMIPA	Chemistry	Mia Ledyastuti	2024-08- 05 until 2024-08- 16	2024-06-24 until 2024- 07-24	open for registration	info
3	IVC24- 111	Fundamentals and Technology of Advanced Materials	FMIPA	Physics	Prof. Dr. Fatimah Arofiati Noor	2024-08- 05 until 2024-08- 16	2024-06-01 until 2024- 07-29	open for registration	info

Courses Activity		Registration
Faculty	FMIPA	Please read the detailed information about courses activity carefully
Study Program	Astronomy	To continuing your registration process, please click the $\ensuremath{\textbf{Apply}}$ button
Course	AS4021 Kapita Selekta Astrofisika	Apply Back
Academic Partners	Technical University of Munich Max Planck Institute for Astrophysics National Astronomical Observatory of Japan Ghent University Waseda University LIGO India	
ITB Lectures		
Foreign Lectures	Anupreeta More Masayuki Tanaka Knud Jahnke Kohei Ichikawa Itsna K. Fitriana Irham T. Andika	
Courses Fee	Rp. 0	
Registration Schedule	2024-06-20 until 2024-08-10	
Courses Schedule	2024-08-26 until 2024-09-26	
Person in Charge	Farqiza Abdan Malikul Mulki	

IVC24-116 The Next Generation Surveys for Multimessenger Astronomy

Courses Activity Registration Status Faculty FMIPA Registration Status Study Program Astronomy Register Date : 2024-06-12 15:04:19 Selection Result : on process Selection Result : on process Letter of Acceptance : Letter of Acceptance have not been announced Iter of Acceptance	he Next Generation Su	rveys for Multimessenger Astronomy		
Faculty FMIPA Register Date : 2024-06-12 15:04:19 Study Program Astronomy Selection Result : on process Course AS4021 Kapita Selekta Astrofisika Letter of Acceptance : Letter of Acceptance have not been announced	Courses Activity		Registration Status	
Study Program Astronomy Selection Result Inspection Result Course AS4021 Kapita Selekta Astrofisika Selection Result : on process Technical University of Munich Letter of Acceptance : Letter of Acceptance have not been announced	Faculty	FMIPA	Register Date	· 2024-06-12 15-04-19
Course AS4021 Kapita Selekta Astrofisika Selection Result : on process Letter of Acceptance : Letter of Acceptance have not been announced	Study Program	Astronomy		. 2024-00-12 13.04.13
Letter of Acceptance : Letter of Acceptance have not been announced	Course	AS4021 Kapita Selekta Astrofisika	Selection Result	: on process
		Technical University of Munich	Letter of Acceptance	: Letter of Acceptance have not been announced
Max Planck Institute for Astrophysics		Max Planck Institute for Astrophysics		
		Waseda University		

Data Finalization

After all data is filled out, please finalize the data in the "Data finalization" section, and make the payment in the "Registration fee payment" section. You are now officially registered as a prospective IVC participant.

In the data finalization section, there is a review of all the data and documents uploaded to the system. If the data and documents are confirmed to be correct, please check the Statement section, then click Finalization.

Next, select "Create payment" as shown below.

$ ightarrow {f C}$ $ ho$ ${f G}$ ${f G}$ admission.itb.ac.id/registration/nonreguler/finalisasi		☆ む 🍖
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b Penerimaan Mahasiswa ITB Layanan Tiket		Logout
Data Finalization		
Student ID Card/Personal ID Card/Employment ID Card *	2024-06-25 20:08:13	view
Statement of Purpose *	2024-06-25 20:07:49	view
Motivation Letter *	2024-06-25 20:08:41	view
Latest Academic Transcript		
Statement		
I agree that all the filled data are correct and all uploaded documents are in accordance with the ori form.	iginal ones and will not change any data or registration documents	after finalizing the application
Finalization Back		
rimaan Mahasiswa Baru © 2024 Direktorat Pendidikan ITB		

Selanjutnya, pilih "Create payment" seperti pada tampilan di bawah.

Web Penerimaan Mahasiswa ITB Layanan Tiket		Logout
Registration Fee Payment		
	Create Payment Back	